

**LA COSTA OAKS COMMUNITY ASSOCIATION**  
**DECEMBER 3, 2019**  
**OFFICIAL NOTICE OF PROPOSED OPERATING RULE CHANGES**

Dear Member:

This notice is provided to you in accordance with California *Civil Code* section 4360, which requires the Association to provide the Members with a minimum of twenty eight (28) days general notice of proposed rule changes. The purpose of this notice is to offer Members an opportunity to provide comments and opinions on the proposed changes.

La Costa Oaks Community Association's Election Rules and Procedures are being entirely rewritten to ensure that they are in compliance with the most recent amendments to the Davis-Stirling Act, which become effective January 1, 2020. An explanation of the purpose and effect of each section of the proposed new rules is presented under each heading that follows the name and number of each rule.

<b>Section</b>	<b>Purpose and Effect</b>
Section 1. Application of Rules	This provision applies these election rules to all matters presented for a membership vote.
Section 2. Membership Voting	This section describes the classes of voting membership as set forth in the Governing Documents.
Section 3. Record Date	This section fixes a default record date, determining member voting eligibility, to the date the ballots are mailed. Thus, unless otherwise set by the Board, members as of the date of mailing will be eligible to vote. Members must also provide updated mailing address to the Association up to five (5) days prior to the record date.
Section 4. Candidate Qualifications	Individuals who fail to meet these requirements will not qualify as an eligible candidate.
Section 5. Director Requirements	Directors who fail to meet these requirements will no longer qualify to serve on the Board and may be removed.
Section 6. Nominations	Members may nominate themselves as a candidate. Additionally, every qualified member who returns a candidacy form by the deadline shall be included in the ballot mailer.
Section 7. Delegate Qualifications	Individuals who fail to meet these requirements will not qualify to serve as a delegate.

Section 8. Delegate District Meeting Ballot Distribution	Ballots for Delegate District meetings will be distributed to all those who were members as of the record date established by the Board for the Delegate District meeting.
Section 9. Solicitation Materials.	All candidates shall have equal access to Association mailings, newsletters, and websites, if such access is provided. Notwithstanding, the Association limits the amount of content any individual candidate may provide for publication. The intended effect is to prevent excessive mailers and to create equity in the amount of material or space available to each of the candidates.
Section 10. Proxies.	This section states the Association's rules relating to the use of proxies.
Section 11. Availability of Meeting Space.	The Association shall provide access to common area meeting space for any reason reasonably related to a membership vote. Notwithstanding, the Association may fulfill this obligation by hosting a "Meet the Candidates Night."
Section 12. Inspector(s) of Election.	Persons or entities that fail to meet the requirements of this section may not serve as inspector of election. This rule also sets forth default procedures as to how the inspector(s) of election is/are selected; how election materials are sent, received, and stored.
Section 13. Meeting Conduct.	This rule sets forth the rules governing conduct at any election.
Section 14. Meetings of Delegates.	This section provides that meetings of Delegates are not subject to the rules and procedures that apply to meetings of members in Delegate Districts.

The Board invites your comments on these proposed Operating Rule changes. The proposed changes will be considered for adoption by the Board at its open session meeting set for **January 28, 2020. The meeting will be held at The Oaks Clubhouse, 7400 Circulo Sequoia, Carlsbad.**

Comments may be delivered at the meeting, mailed to the Association at 7400 Circulo Sequoia, Carlsbad, CA 92009, or may be submitted via email to [csurette@keystonepacific.com](mailto:csurette@keystonepacific.com).

Most Sincerely,

Board of Directors

LA COSTA OAKS COMMUNITY ASSOCIATION