

# 2020 Election Calendar

\*\*The approved calendar will be posted online and in newsletters.

- 12/05/19 Call for Candidates and Delegates Posted (**Note: The Civil Code says “general notice” (i.e., posting) however, the Association may still mail, but is under no obligation to do so unless specifically asked for by a Member.**) – The Association must post notice of the procedure and deadline for submitting a nomination at least thirty (30) days before any deadline for submitting a nomination.
- 01/04/20 Candidate Statements Return Deadline - **There is no specific requirement for when the call for candidates must be returned. Although 2-3 weeks should be more than enough time for a member to decide if they wish to run for election to an open elected position.**
- 01/05/20 Pre-Ballot Notice posted – **At least thirty (30) days prior to the distribution of ballots, the Association shall post notice of the following: 1) The date and time by which, and the physical address where, ballots are to be returned by mail or handed to the inspector of elections; 2) The date, time, and location of the meeting at which ballots will be counted; and 3) The list of all candidates’ names that will appear on the ballot.**
- 02/04/20 Ballots Mailed Out and Neighborhood Meeting notices posted – **Ballots for Delegate District must be mailed at thirty (30) days prior to the deadline for voting. (Unless a District Meeting is called by either the Delegate or 5% of the members in the District, there is no maximum time stated in the governing documents for giving notice to the members of a District meeting.) (Bylaws Section 5.2.2)**
- 02/04/20 Record Date for Members Entitled to Vote at Neighborhood Meetings – **The Association is required to provide a ballot to any Member who is a Member as of the date the ballots are sent out. Therefore, the Record Date for the Right to Vote is the effectively the date that ballots are mailed out.**
- 02/11/20 Record Date for Delegates Notice of Neighborhood Meetings – **Delegates must receive notice no more than 90 and no less than 10 days in advance of the date on which the members of each respective Delegate District are scheduled to meet and vote on Owner Participation issues (Delegates Meeting). (Bylaws Section 6.4)**
- 03/09/20 Annual Meeting and District Delegate Ballot Return Deadline – **This is the**

date that District members must return their ballot by in order for it to be counted in the elections for Delegates and board members. (Bylaws Section 5.2.6)

- 03/13/20 District Delegate Meetings – These meetings must take place prior to the Delegates Meeting and there must be at least 25% of the District membership represented either in person or by proxy (ballot). (Bylaws Section 5.2.6 and 5.10.1)
- 03/20/20 Reconvened District Delegate Meeting, if necessary – These meetings are held if the originally scheduled respective Delegate Meetings fail to achieve quorum. The reconvened meetings require only 5% of the membership to be represented in person or by proxy to achieve quorum. (Bylaws Section 5.2.6)
- 03/23/20 Record Date For Delegates Entitled to Receive Notice of Annual Meeting - This the date set for determining the Delegates entitled to receive notice to attend and vote for the election of directors at the Annual Meeting on behalf of their respective districts. This date must by no more than 60 and no less than 10 days before the Annual Meeting. (Bylaws Section 6.4)
- 03/24/20 Written Notice of Annual Meeting Mailed to Delegates – This is the date the newly elected Delegates are mailed notice requesting their attendance at the Annual Meeting. This date must be no more than 90 days nor less than 15 days before the date of the Annual Meeting. (Bylaws Section 6.5)
- 04/13/20 Annual Meeting and Election of Directors – This is the date on which the Delegates cast the votes for each of their respective Districts for the election of directors. There must be present at the Annual Meeting a sufficient number of Delegates to represent at least 25% of the voting power of the Association in order to establish a quorum. If no quorum is present, the Delegates present may adjourn the meeting to a date not more than 30 and not less than 5 days from the date the original meeting was called. (Bylaws Section 6.2 and 6.6)
- 05/05/20 Reconvened Annual Meeting – This is the date at which the reconvened Annual Meeting will be held. (Bylaws Section 6.6)